



# CCD and Transition Preparation

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# CCD Preparation

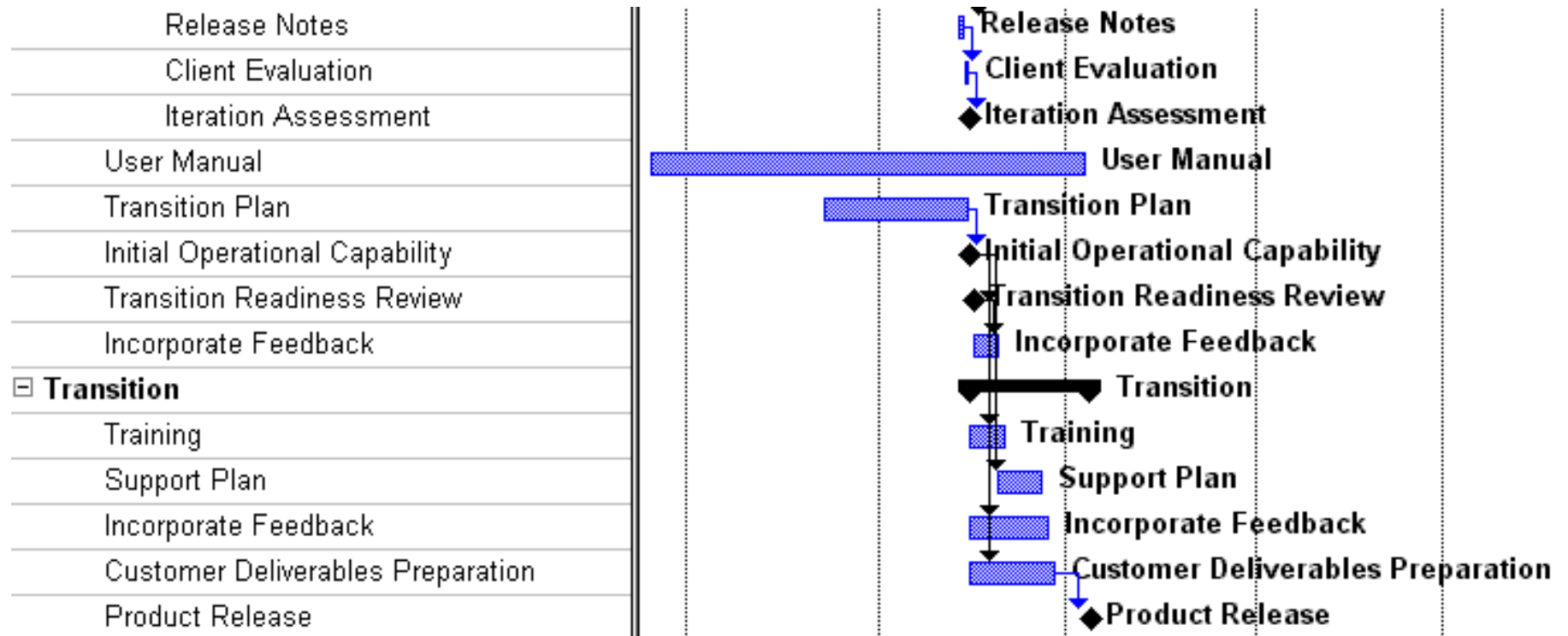
- **Determine readiness date between March 18 and 27**
- **Schedule demo time and place with client**
  - **60 minutes generally OK**
  - **Discuss agenda, scenario with client**
  - **Coordinate with instructors**
  - **Post time, place on 577b Web site**
- **Prepare, dry run materials and demos**
- **Bring hard copies for clients, 3 others**

# CCD Presentation: Baseline Agenda

- Tailor to specific project

- **Summary of Core Capability content and likely IOC content**
  - **Prioritized IOC capabilities**
- **Core Capability Demo scenario**
- **Demo, with opportunity for hands-on client usage**
  - **Coordinate this with client**
- **Discussion of IOC priorities**
- **Presentation and discussion of IOC deliverables and transition approach**
  - **Actual deliverables not required at CCD**

# Transition Activities, Milestones, and Deliverables





# Transition Plan Overview

- **Purpose:** ensure successful transition into operations
- **Timing:** draft plan 2 weeks after LCA ARB reviews; final plan at Transition Readiness ARB Review
- **Completion Criteria:** stakeholder concurrence; feasibility of execution; assurance of successful transition
- **Intended Audience:** transition stakeholders: user, customer, developer, maintainer, operator, supplier
- **Dependencies:** OCD 4 transition aspects; LCP 2 deliverables; LCP 3 life cycle support responsibilities



# 1. Transition Strategy

- **Transition objectives**
  - **Extent: full operation; limited pilot operation**
  - **Sites: one/many; homogeneous/heterogeneous**
  - **Developer continuity: none/full/intermediate**
  - **Degree of operational test and evaluation**
  - **Product transitioned: COTS/new system/legacy upgrade**
- **Transition process strategy**
  - **Cutover: instant/incremental/parallel operation**
  - **Phasing of multiple increments to multiple sites**
  - **Role of alpha testing, beta testing, formal operational testing**



## 2. Preparing for Transition

- **Hardware preparation: purchases, installation**
- **Software preparation: licenses, rehosting, data**
- **Site preparation: facilities, equipment, communications**
- **Staff preparation: training, teambuilding, change readiness**
- **Operational test: criteria, procedures, personnel, instrumentation, analysis**



# Other Transition Plan Sections

## 3. Stakeholder Roles and Responsibilities

- Coordinated with stakeholder organizations

## 4. Milestone Plan

- Best to work backward from completed transition
- Coordinated with stakeholder organizations

## 5. Required Resources

- Budgets, key stakeholder time, facilities



# TRR Agenda (80 Minutes)

- **10 min. – Operational concept overview, TRR specific outline, transition objective and strategy**
- **10 min. – Demo of IOC (Product status demonstration)**
- **5 min. – Support Plan**
- **10 min. – Data Reporting and Archiving**
- **30 min. – Summary of Transition Plan (as appropriate)**
  - **Hardware, software, site, staff preparation**
  - **Operational testing, training, and evaluation**
  - **Stakeholder roles and responsibilities**
  - **Milestone plan**
  - **Required resources**
  - **Software product elements (code, documentation, etc.)**
- **15 min. – Feedback**